CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT

**13080 SODA LAKE RD, CALIFORNIA VALLEY, CA 93453 (805) 475-2211**

**EMAIL:** **cvcsd3094@gmail.com** **WEB: californiavalley.org**

**MINUTES**

OF

A REGULAR MEETING OF THE BOARD OF DIRECTORS- OF THE CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT HELD ON: **TUESDAY, NOVEMBER 5, 2019 @ 7:30 PM**

**BOARD OF DIRECTORS STAFF**

RUTH LEGASPI, PRESIDENT ROBYN JOHNSON, INTERIM GENERAL MANAGER

STEPHEN MCVICAR, VICE PRESIDENT

SKYLAR JOHNSON, DIRECTOR

ROBERTA PETERSEN, DIRECTOR

GERALD JOHNSON, DIRECTOR

**1. CALL TO ORDER-** 7:36PM

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL:** ALL PRESENT

**4. PUBLIC AGENCY REPORTS/UPDATES-CAL FIRE ARBENY REPORTED 7 MEDICAL, 2 BRUSH FIRES, 1 PUBLIC ASSIST**

**5. PUBLIC COMMENT- NONE**

**6. CONSENT AGENDA**

THE FOLLOWING ITEMS ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL BY STAFF AND MAY BE APPROVED BY ONE MOTION IF NO MEMBER OF THE BOARD WISHES AN ITEM REMOVED. IF DISCUSSION IS DESIRED, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. QUESTIONS MAY BE ASKED OR CLARIFICATION MADE BY THE BOARD. THE RECOMMENDATION FOR EACH ITEM IS NOTED IN BRACKETS.

**ROUTINE ITEMS**

**APPROVAL OF OCTOBER 1, 2019 BOARD MEETING MINUTES**

**APPROVAL OF OCTOBER 15, 2019 WARRANTS**

**APPROVAL OF NOVEMBER 1, 2019 WARRANTS**

**GENERAL MANAGER’S REPORT- ORAL REPORT GIVING**

**BOARD MEMBERS REPORT-** VICE PRESIDENT MCVICAR GAVE REPORT ON SAFETY COMMITTEE MEETING HELD ON OCTOBER 21, 2019, PRESIDENT LEGASPI GAVE REPORT ON FINANCE COMMITTEE MEETING HELD ON OCTOBER 29,2019

**PUBLIC COMMENT:** JOHN WILSON, SWAP MEET SAT. NOVEMBER 9, 2019 FROM 10:00-2:00

**7. UNFINISHED BUSINESS- NONE**

**NEW BUSINESS**

**14. CLOSED SESSION- BOARD OF DIRECTORS 8:04PM-8:39 PM**

PRESIDENT LEGASPI MOTIONS TO MOVE CLOSED SESSION TO BEGING OF THE FIRST ITEM OF NEW BUSINESS, DIRECTOR SKYLAR JOHNSON SECONDS

BOARD MEMBERS AGREE AND WILL CONTINUE WITH NEW BUSINESS

**ROLL CALL:**

DIRECTOR GERALD JOHNSON- YES

DIRECTOR PETERSON- YES

DIRECTOR SKYLAR JOHNSON- YES

VICE PRESIDENT MCVICAR- YES

PRESIDENT LEGASPI- YES

**ALL YES**

**MOTION CARRIES**

**8.** DISCUSSION AND MOTION TO APPOINT INTERIM GENERAL MANAGER ROBYN JOHNSON AS GENERAL MANAGER

PRESIDENT LEGASPI MOTIONS TO SUSPEND THE RULES, AND REMOVE FROM THE AGENDA DIRECTOR SKYLAR JOHNSON SECONDS

R**OLL CALL:**

DIRECTOR GERALD JOHNSON-YES

DIRECTOR PETERSEN-YES

DIRECTOR SKYLAR JOHNSON-YES

VICE PRESIDENT MCVICAR-YES

PRESIDENT LEGASPI-YES

**ALL YES**

**MOTION CARRIES**

**9.** DISCUSSION AND MOTION TO POST JOB ADVERTISEMENT FOR GENERAL MANAGER

PRESIDENT LEGASPI MOTIONS TO SUSPEND THE RULES, DIRECTOR SKYLAR JOHNSON SECONDS

**ROLL CALL:**

DIRECTOR GERALD JOHNSON- YES

DIRECTOR PETERSON- YES

DIRECTOR SKYLAR JOHNSON- YES

VICE PRESIDENT MCVICAR- YES

PRESIDENT LEGASPI- YES

PRESIDENT LEGASPI MOTIONS TO AMEND AGENDA ITEM TO ADD IN FOR THE CLASS A EQUPIMENT OPERATOR WITH ENDORSEMENTS IN NEW TIMES AND SANTA MARGARITA, DIRECTOR PETERSON SECONDS

**ROLL CALL:**

DIRECTOR GERALD JOHNSON- YES

DIRECTOR PETERSON- YES

DIRECTOR SKYLAR JOHNSON- YES

VICE PRESIDENT MCVICAR- YES

PRESIDENT LEGASPI- YES

**ALL YES**

**MOTION CARRIES**

**10**. DISCUSSION AND MOTION TO CONTINUE ALLOWING INTERIM GENERAL MANAGER USE OF LANDGLIDE (APP ON PHONE) FOR PROPERTY APN LOOKUP

PRESIDENT LEGASPI MOTIONS TO SUSPEND THE RULES, DIRECTOR SKYLAR JOHNSON SECONDS

**ROLL CALL:**

DIRECTOR GERALD JOHNSON- YES

DIRECTOR PETERSON- YES

DIRECTOR SKYLAR JOHNSON- YES

VICE PRESIDENT MCVICAR- YES

PRESIDENT LEGASPI- YES

DIRECTOR SKYLAR JOHNSON MOTIONED TO ACCEPT THE LAND GLIDE APP FOR INTERIM GENERAL MANAGER, DIRECTOR PETERSON SECONDS

**ROLL CALL:**

DIRECTOR GERALD JOHNSON-YES

DIRECTOR PETERSON- YES

DIRECTOR SKYLAR JOHNON- YES

VICE PRESIDENT MCVICAR- YES

PRESIDENT LEGASPI- YES

**ALL YES**

**MOTION CARRIES**

**11.** DISCUSSION AND MOTION TO ALLOW INTERIM GENERAL MANAGER TO ATTEND AN 8 HOUR HUMAN RESOURCE WORKSHOP IN SAN LUIS OBISPO ON DECEMBER 20, 2019

PRESIDENT LEGASPI MOTIONED TO SUSPEND THE RULES, DIRECTOR PETERSON SECONDS

**ROLL CALL:**

DIRECTOR GERALD JOHNSON- YES

DIRECTOR PETERSON- YES

DIRECTOR SKYLAR JOHNSON- YES

VICE PRESIDENT MCVICAR- YES

PRESIDENT LEGASPI-YES

**ALL YES**

**MOTION CARRIES**

SKYLAR JOHNSON MOTION TO SEND INTERIM GENERAL MANAGER TO WORKSHOP IN SAN LUIS OBISPO AT A COST OF $99.00 DIRECTOR GERALD JOHNSON SECONDS

**ROLL CALL:**

DIRECTOR GERALD JOHNSON- YES

DIRECTOR PETERSON- YES

DIRECTOR SKYLAR JOHNSON- YES

VICE PRESIDENT MCVICAR- YES

PRESIDENT LEGASPI- YES

**ALL YES**

**MOTION CARRIES**

**12.** DISCUSSION OF 2019-2020 BUDGET

A NEW BUDGET IS BEING WORKED ON DUE TO THE PREVIOUS MANAGER LEAVING IT A MESS. ITEMS WERE ADDED THAT SHOULDN’T HAVE BEEN, RAISES WERE GIVEN TO EMPLOYEES THAT WERE NOT AUTHORIZED OR WITHIN THE WAGE LEVELS AS PROVIDED IN THE DISTRICT POLICY, ITEMS WERE ORDERED THAT WERE NOT NEEDED OR WITHIN BUDGET AND ACCOUNTS WERE ADDED THAT WERE NOT BOARD APPROVED AND HAVE BEEN CANCELLED. THE DISTRICT BUDGET IS VERY LOW DUE TO OVER AND UNAPPROVED EXPENDATURES. A NEW BUDGET WILL BE AVAILABLE BY THE NEXT BOARD MEETING IN DECEMBER.

**13.** DISCUSSION AND MOTION TO TURN OLD LIBRARY INTO THE COMMUNITY CHURCH

PRESIDENT LEGASPI MOTIONED TO SUSPEND THE RULES, DIRECTOR SKYLAR JOHNSON SECONDS

**ROLL CALL:**

DIRECTOR GERALD JOHNSON- YES

DIRECTOR PETERSON- YES

DIRECTOR SKYLAR JOHNSON- YES

VICE PRESIDENT MCVICAR- YES

PRESIDENT LEGASPI- YES

DIRECTOR SKYLAR JOHNSON MOTIONED TO ACCEPT, DIRECTOR GERALD JOHNSON SECOND

THE CHURCH MAY USE THE OLD LIBRARY ON SUNDAYS BUT WILL NOT SOLELY OCCUPY THE SPACE

**ROLL CALL:**

DIRECTOR GERALD JOHNSON- YES

DIRECTOR PETERSON- YES

DIRECTOR SKYLAR JOHNSON- YES

VICE PRESIDENT MCVICAR- YES

PRESIDENT LEGASPI- YES

**ALL YES**

**MOTION CARRIES**

**MEETING ADJOURNED: 9:12PM**

**NEXT MEETING: DECEMBER 3, 2019**

**POSTED: 11-6-19**

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**BOARD PRESIDENT- RUTH LEGASPI INTERIM GENERAL MANAGER- ROBYN JOHNSON**

**Americans with Disabilities Act**

If you need a disability-related modification or accommodation to participate in this meeting, please contact:

The General Manager, Carrie York (805) 475-2211. Requests must be submitted one full business day before the meeting.

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