**CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT**

**13080 SODA LAKE RD. CALIFORNIA VALLEY, CA 93453**

**PHONE: (805)475-2211 EMAIL: CVCSD3094@GMAIL.COM**

**MINUTES**

OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF CALIFORNIA VALLEY

 HELD ON

JANUARY 7, 2019 @7:30PM

**BOARD OF DIRECTORS AND STAFF**

RUTH LEGASPI- PRESIDENT ROBYN JOHNSON- INTERIM GEN. MANAGER

GERALD JOHNSON- VICE PRESIDENT

SKYLAR JOHNSON- DIRECOR

STEVE MCVICAR- DIRECTOR

ROBERTA PETERSEN- DIRECTOR

**NOTE: ALL COMMENTS CONCERNING AGENDA ITEMS ARE TO BE DIRECTED TO THE BOARD PRESIDENT.**

**All persons desiring to speak on agenda items during public comment or prior to a closed session are asked to fill out a “board appearance request form” to submit to the Secretary of the Board prior to discussion of the agenda item. Each individual speaker is limited to a MAXIMUM of three (3) minutes during the Consent Agenda, Public Comment period, Public Hearings, Board Business, and prior to Closed session.**

**1. CALL TO ORDER** 7:33PM

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL-** ALL HERE

PRESIDENT LEGASPI ASKED TO AMEND THE AGENDA TO ADD #21 DISCUSION AMD MOTION TO ALLOW GM TO PURCHASE CAREER TRACK SEMINAR FOR $199.

**ROLL CALL VOTE:**

VICE PRESIDENT JOHNSON- YES

DIRECTOR JOHNSON- YES

DIRECTOR MCVICAR- YES

DIRECTOR PETERSON- YES

PRESIDENT LEGASPI- YES

**ALL YES**

**MOTION CARRIES**

**4. PUBLIC AGENCY REPORTS/UPDATES-** OFFICE MCKENNEY REPORTED 4 CALLS OF A RESTRAINING ORDER VIOLATION AND A SEARCH WARRANT SERVED ON HWY 58

CAL FIRE REPORTED- 95 CALLS, 23 FIRES, 4 MEDICAL, 3 MEDICAL ASSIST, 1 VEHICLE ACCIDENT/IT’S OK TO BURN WITH A PERMIT/FIRE INSPECTION WILL BE IN FEB OR MARCH

**5. PUBLIC COMMENT**

THIS IS THE TIME SET ASIDE FOR THE PUBLIC TO ADDRESS THE BOARD ON ITEMS OTHER THAN THOSE SCHEDULED ON THE AGENDA. EACH PERSON IS ASKED TO FILL OUT A “BOARD APPEARANCE REQUEST FORM” TO SUBMIT TO THE SECRETARY OF THE BOARD PRIOR TO DISCUSSION OF THE ITEM. EACH INDIVIDUAL IS LIMITED TO A THREE-MINUTE PRESENTATION.

**JOHN WILSON**

**6. CONSENT AGENDA**

THE FOLLOWING ITEMS ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL BY STAFF AND MAY BE APPROVED BY ONE MOTION IF NO MEMBER OF THE BOARD WISHES AN ITEM REMOVED. IF DISCUSSION IS DESIRED, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. QUESTIONS MAY BE ASKED OR CLARIFICATION MADE BY THE BOARD. THE RECOMMENDATION FOR EACH ITEM IS NOTED IN BRACKETS.

**ROUTINE ITEMS**

APPROVAL OF DECEMBER 2,2019 MEETING MINUTES

APPROVAL OF DECEMBER 15, 2019 WARRANTS

APPROVAL OF JANUARY 1, 2020 WARRANTS

**GENERAL MANAGER’S REPORT**- VERBAL REPORT GIVEN

**BOARD/COMMITTEE REPORTS**

**OLD BUSINESS**

**7.** DISCUSSION OF BUDGET 2019-2020 FISCAL YEAR

BOARD MEMBERS PLEASED WITH THE BUDGET AND WILL BE REMOVED FROM THE AGENDA

**ROLL CALL VOTE:**

VICE PRESIDENT JOHNSON- YES

DIRECTOR JOHNSON- YES

DIRECTOR MCVICAR- YES

DIRECTOR PETERSON- YES

PRESIDENT LEGASPI- YES

**ALL YES**

**MOTION CARRIES**

**8.** DISCUSSION AND MOTION TO RENT SWEEPER FOR 3 DAYS AND PATCH BELMONT ROAD-ROAD COMMITTEE

PRESIDENT LEGASPI MOTIONS TO SUSPEND THE RULES, DIRECTOR PETERSON SECONDS

**ROLL CALL VOTE:**

VICE PRESIDENT JOHNSON- YES

DIRECTOR JOHNSON- YES

DIRECTOR MCVICAR- YES

DIRECTOR PETERSON- YES

PRESIDENT LEGASPI- YES

**ALL YES**

**MOTION CARRIES**

**9.** DISCUSSION AND MOTION TO HIRE BROWN ARMSTRONG AS OUR CPA-INTERIM GENERAL MANAGER

VICE PRESIDENT JOHNSON MOTIONS TO HIRE BROWN ARMSTRONG AS OUR CPA, DIRECTOR PETERSON SECONDS

**ROLL CALL VOTE:**

VICE PRESIDENT JOHNSON- YES

DIRECTOR JOHNSON- YES

DIRECTOR MCVICAR- YES

DIRECTOR PETERSON- YES

PRESIDENT LEGASPI- YES

**ALL YES**

**MOTION CARRIES**

**10.** DISCUSSION AND MOTION TO UPDATE CVCSD BYLAWS- LEGASPI

VICE PRESIDENT JOHNSON MOTIONS TO ACCEPT UPDATES WITH COORECTIONS TO THE CVCSD BYLAWS, DIRECTOR PETERSON SECONDS

**ROLL CALL VOTE:**

VICE PRESIDENT JOHNSON- YES

DIRECTOR JOHNSON- YES

DIRECTOR MCVICAR- YES

DIRECTOR PETERSON- YES

PRESIDENT LEGASPI- YES

**ALL YES- MOTION CARRIES**

**NEW BUSINESS**

**11.** DISCUSSION AND MOTION TO REPLACE/FIX INTERNATIONAL TRUCK TO BE IN COMPLIANCE FOR 2020- INTERIM GENERAL MANAGER

THIS ITEM TABLED TO ALLOW INTERIM GENERAL MANAGER TO SEE ABOUT APPLYING FOR A GRANT AND ASK ABOUT AN EXTENTION

**12.** DISCUSSION AND MOTION TO APPROVE ORDINANCE 2020-01 FOR COLLECTION AND DISPOSAL OF SOLID WASTE FOR FISCAL YEAR 2020-2021

THIS ITEM WAS TABLED WITH THE SAID CORRECTIONS AND WAS THE FIRST READING OF THIS ORDANANCE UNTIL THE HEARINGS FEB. 4, 2020 AND MARCH 3, 2020

**13.** DISCUSSION AND MOTION TO APPROVE RESOLUTION 2020-01 FOR COLLECTION AND PLACEMENT OF ALL DELINQUENT SWCD FEES AND CHARGES FOR THE FISCAL YEAR 2020-2021 AND TO BE PLACED ON THE SAN LUIS OBISPO COUNTY PROPERTY TAX ROLL

THIS ITEM WAS TABLED WITH THE SAID CORRECTIONS AND WAS THE FIRST READING OF THIS RESOLUTION UNTIL THE HEARINGS FEB. 4, 2020 AND MARCH 3, 2020

**14.** DISCUSSION AND MOTION TO APPROVE ROAD MAINTENANCE CHARGE ORDINANCE 2020-02 FOR FISCAL YEAR 2020-2021

THIS ITEM WAS TABLED WITH THE SAID CORRECTIONS AND WAS THE FIRST READING OF THIS ORDANANCE UNTIL THE HEARINGS FEB. 4, 2020 AND MARCH 3, 2020

**15.** DISCUSSION AND MOTION TO APPPROVE RESOLUTION 2020-02 ROAD MAINTENANCE CHARGES COLLECTED ON THE SAN LUIS OBISPO COUNTY TAX ROLL PURSUANT TO GOVERNMENT CODE 61115 FOR FISCAL YEAR 2020-2021

THIS ITEM WAS TABLED WITH THE SAID CORRECTIONS AND WAS THE FIRST READING OF THIS RESOLUTION UNTIL THE HEARINGS FEB. 4, 2020 AND MARCH 3, 2020

**16.** DISCUSSION AND MOTION TO APPLY FOR A DISTRICT CREDIT CARD- INTERIM GENERAL MANAGER

THIS ITEM TABLED TO ALLOW INTERIM GENERAL MANAGER TO GATHER INFORMATION ON A PRE-PAID VISA AND HOW THE STATEMENTS WOULD BE SENT

**17.** DISCUSSION AND MOTION TO UPDATE EMPLOYEE PAY WAGES AS LAW REQUIRES- INTERIM GENERAL MANAGER

THIS ITEM TABLED TO ALLOW INTERIM GENERAL MANAGER TO PRESENT NEW WAGES FOR EACH CATEGORY BY NEXT MEETING

**18.** DISCUSSION AND MOTION TO ALLOW GENERAL MANGER TO HIRE A PART TIME MAINTENANCE/CUSTODIAN/MECHANIC- INTERIM GENERAL MANAGER

THIS ITEM TABLED TO ALLOW INTERIM GENERAL MANAGER TO PRESENT HOURS, WAGES AND JOB DESCRIPTION

**19.** DISCUSSION AND MOTION TO ACCEPT BILLING STATEMENT FOR SWCD-LEGASPI

INTERIM GENERAL MANAGER NEED TO ADD “DUE ON RECEIPT” AND “WILL BE PLACED ON SAN LUIS OBISPO COUNTY TAX ROLL IF NOT PAID BY DUE DATE”, TO BE SENT OUT WITH DELINQUENT NOTICE

VICE PRESIDENT JOHNSON MOTIONS TO SUSPEND THE RULES, DIRECTOR PETERSON SECONDS

**ROLL CALL VOTE:**

VICE PRESIDENT JOHNSON- YES

DIRECTOR JOHNSON- YES

DIRECTOR MCVICAR- YES

DIRECTOR PETERSON- YES

PRESIDENT LEGASPI- YES

PESIDENT LEGASPI MOTIONS TO ACCEPT THE BILLING STATEMENT, VICE PRESIDENT JOHNSON SECONDS

**ROLL CALL VOTE:**

VICE PRESIDENT JOHNSON- YES

DIRECTOR JOHNSON- YES

DIRECTOR MCVICAR- YES

DIRECTOR PETERSON- YES

PRESIDENT LEGASPI- YES

**ALL YES**

**MOTION CARRIES**

PRESIDENT LEGASPI ASKED TO MOVE NUMBER 21 ABOVE CLOSED SESSION

**ROLL CALL VOTE:**

VICE PRESIDENT JOHNSON- YES

DIRECTOR JOHNSON- YES

DIRECTOR MCVICAR- YES

DIRECTOR PETERSON- YES

PRESIDENT LEGASPI- YES

**20.** DISCUSSION AND MOTION TO ALLOW INTERIM GENERAL MANAGER TO PURCHASE CAREER TRACK SEMINARS FOR $199.00 FOR UNLIMITED SEMINARS BETWEEN JANUARY 2020 AND DECEMBER 2020

VICE PRESIDENT JOHNSON MOTIONS TO SUSPEND THE RULES, DIRECTOR PETERSON SECONDS

**ROLL CALL VOTE:**

VICE PRESIDENT JOHNSON- YES

DIRECTOR JOHNSON- YES

DIRECTOR MCVICAR- YES

DIRECTOR PETERSON- YES

PRESIDENT LEGASPI- YES

**ALL YES**

DIRECTOR JOHNSON MOTIONED TO ALLOW INTERIM GENERAL MANAGER TO PURCHASE CAREER TRACK SEMINARS FOR $199. DIRECTOR PETERSON SENCONDS

**ROLL CALL VOTE:**

VICE PRESIDENT JOHNSON- YES

DIRECTOR JOHNSON- YES

DIRECTOR MCVICAR- YES

DIRECTOR PETERSON- YES

PRESIDENT LEGASPI- YES

**ALL YES- MOTION CARRIES**

**CLOSED SESSION: EMPLOYEE/GM EVALUATION- GOV CODE 11126**

THE BOARD WENT INTO CLOSED SESSION AT 9:51

BOARD RETURNED FROM CLOSED SESSION AT 10:29PM AFTER BOARD RETURNED PRESIDENT LEGASPI STATED THE BOARD IS VERY PLEASED WITH ROBYN JOHNSON INTERIM GENERAL MANAGER AND PLAN TO KEEP HER ON, THEY ARE PLEASED WITH HER WORK. ALSO ADDED THEY DISCUSSED AND EMPLOYEE ISSUE.

**MEETING ADJOURNED: 10:30PM**

**POSTED: JANUARY 8, 2020**

**NEXT BOARD MEETING: TUESDAY, FEBRUARY 4, 2020 @ 7:30PM**

AMERICANS WITH DISABILITIES ACT

IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMODATION TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT (GENERAL MANAGER) AT (805) 475-2211. REQUESTS MUST BE SUBMITTED ONE FULL BUSINESS DAY BEFORE THE MEETING.