**CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT**

**13080 SODA LAKE RD. CALIFORNIA VALLEY, CA 93453**

**PHONE: (805)475-2211 EMAIL: CVCSD3094@GMAIL.COM**

**MINUTES**

OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF CALIFORNIA VALLEY

TO BE HELD ON

DECEMBER 3, 2019 @7:30PM

**BOARD OF DIRECTORS AND STAFF**

RUTH LEGASPI- PRESIDENT ROBYN JOHNSON- INTERIM GEN. MANAGER

STEPHEN MCVICAR- VICE PRESIDENT

SKYLAR JOHNSON- DIRECOR

ROBERTA PETERSEN- DIRECTOR

GERALD JOHNSON, DIRECTOR

**NOTE: ALL COMMENTS CONCERNING AGENDA ITEMS ARE TO BE DIRECTED TO THE BOARD PRESIDENT.**

**All persons desiring to speak on agenda items during public comment or prior to a closed session are asked to fill out a “board appearance request form” to submit to the Secretary of the Board prior to discussion of the agenda item. Each individual speaker is limited to a MAXIMUM of three (3) minutes during the Consent Agenda, Public Comment period, Public Hearings, Board Business, and prior to Closed session.**

**1. CALL TO ORDER** 7:33- 8 MINUTE RECESS- BACK IN SESSION 7:46

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL-** ALL HERE

**4. NOMINATION FOR BOARD PRESIDENT, NOMINATION FOR VICE PRESIDENT- BOARD PRESIDENT TO APPOINT NEW COMMITTEES-**VICE PRESIDENT MCVICAR NOMINATES RUTH LEGASPI FOR PRESIDENT, DIRECTOR PETERSON SECONDS THE MOTION- PRESIDENT LEGASPI ACCEPTED

**ROLL CALL:**

DIRECTOR GERALD JOHNSON- YES

DIRECTOR PETERSON- YES

DIRECTOR SKYLAR JOHNSON- YES

VICE PRESIDENT MCVICAR- YES

PRESIDENT LEGASPI-YES

VICE PRESIDENT MCVICAR NOMINATES GERALD JOHNSON FOR VICE PRESIDENT, DIRECTOR SKYLAR JOHNSON SECONDS THE MOTION- DIRECTOR JOHNSON ACCEPTED

**ROLL CALL:**

DIRECTOR GERALD JOHNSON- YES

DIRECTOR PETERSON- YES

DIRECTOR SKYLAR JOHNSON- YES

VICE PRESIDENT MCVICAR- YES

PRESIDENT LEGASPI- YES

PRESIDENT LEGASPI APPOINTED THE FOLLOWING COMIITTEE MEETINGS:

FINANCE- PRESIDENT LEGASPI, VICE PRESIDENT JOHNSON

ROADS- VICE PRESIDENT JOHNSON, PRESIDENT LEGASPI

TRASH- VICE PRESIDENT JOHNSON, PRESIDENT LEGASPI

POLICY- DIRECTOR JOHNSON, DIRECTOR PETERSON

SAFETY- DIRECTOR MCVICAR, PRESIDENT LEGASPI

**5. PUBLIC AGENCY REPORTS/UPDATES-** OFFICE MCKENNEY REPORTED FOR 2 MONTHS- 2 WARRANT ARRESTS, KEEP THE PEACE CALL, 3 DISTURBING THE PEACE, 4 RESTRAINING ORDER VIOLATIONS

CAL FIRE- 3 VEGATATION CALLS, TRAFFIC ACCIDENT ON 58, ELECTRICAL OUTAGE ON 58

**6. PUBLIC COMMENT**

THIS IS THE TIME SET ASIDE FOR THE PUBLIC TO ADDRESS THE BOARD ON ITEMS OTHER THAN THOSE SCHEDULED ON THE AGENDA. EACH PERSON IS ASKED TO FILL OUT A “BOARD APPEARANCE REQUEST FORM” TO SUBMIT TO THE SECRETARY OF THE BOARD PRIOR TO DISCUSSION OF THE ITEM. EACH INDIVIDUAL IS LIMITED TO A THREE-MINUTE PRESENTATION.

**JOHN WILSON-** VERY PLEASED WITH THE NEW WEBPAGE JUST NEED TO ADD CONTACT INFORMATION FOR BOARD MEMBERS

**7. CONSENT AGENDA**

THE FOLLOWING ITEMS ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL BY STAFF AND MAY BE APPROVED BY ONE MOTION IF NO MEMBER OF THE BOARD WISHES AN ITEM REMOVED. IF DISCUSSION IS DESIRED, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. QUESTIONS MAY BE ASKED OR CLARIFICATION MADE BY THE BOARD. THE RECOMMENDATION FOR EACH ITEM IS NOTED IN BRACKETS.

**ROUTINE ITEMS**

APPROVAL OF OCTOBER 1,2019 MEETING MINUTES

APPROVAL OF NOVEMBER 5, 2019 MEETING MINUTES

APPROVAL OF NOVEMBER 15, 2019 WARRANTS

APPROVAL OF DECEMBER 1, 2019 WARRANTS

APPROVAL OF ROADS

**GENERAL MANAGER’S REPORT**- VERBAL REPORT GIVEN

**BOARD/COMMITTEE REPORTS**- VICE PRESIDENT JOHNSON GAVE REPORTS ON SAFETY COMMITTEE MEETING HELD ON NOVEMBER 25, 2019, FINANCE COMMITTEE MEETING HELD ON NOVEMBER 26,2019 AND ROADS COMMITTEE MEETING HELD ON NOVEMBER 26,2019

PRESIDENT LEGASPI GAVE REPORTS ON FINANCE COMMITTEE MEETING HELD ON NOVEMBER 26,2019 AND ROADS COMMITTEE MEETING HELD ON NOVEMBER 26,2019

**OLD BUSINESS**

**8.** DISCUSSION OF BUDGET 2019-2020 FISCAL YEAR

THIS ITEM TABLED

**NEW BUSINESS**

**9.** DISCUSSION AND MOTION TO REMOVE BACK WATER LOCK- INTERIM GENERAL MANAGER

PRESIDENT LEGASPI MOTIONS TO SUSPEND THE RULES, DIRECTOR JOHNSON SECONDS THE MOTION

**ROLL CALL:**

DIRECTOR JOHNSON-YES

DIRECTOR MCVICAR- YES

DIRECTOR PETERSON- YES

VICE PRESIDENT JOHNSON- YES

PRESIDENT LEGASPI- YES

DIRECTOR JOHNSON MOTIONED TO REMOVE THE LOCK FROM THE BACK WATER LOCK, DIRECTOR PETERSON SECONDS

**ROLL CALL:**

DIRECTOR JOHNSON- YES

DIRECTOR MCVICAR- YES

DIRECTOR PETERSON- YES

VICE PRESIDENT JOHNSON- YES

PRESIDENT LEGASPI- YES

**ALL YES**

**MOTION CARRIES**

**10.** DISCUSSION AND MOTION TO RENT A SWEEPER FOR 3 DAYS AND PATCH BELMONT-ROAD COMMITTEE

THIS ITEM TABLED

**11.** DISCUSSION AND MOTION TO ALLOW INTERIM GENERAL MANAGER TO PURCHASE DUMP TRUCK IF AVAILABLE WITH BACKHOE PURCHASE WITHIN THE ALLOCATED 30,000 BUDGET

PRESIDENT LEGASPI MOTIONS TO SUSPEND THE RULES, DIRECTOR JOHNSON SECONDS

**ROLL CALL:**

DIRECTOR JOHNSON- YES

DIRECTOR MCVICAR- YES

DIRECTOR PETERSON- YES

VICE PRESIDENT JOHNSON- YES

PRESIDENT LEGASPI- YES

**ALL YES**

**MOTION CARRIES**

PRESIDENT LEGASPI MOTIONS TO ALLOW INTERIM GENERAL MANAGER TO START LOOKING FOR A BACKHOE AND PERHAPS A DUMP TRUCK WITHIN THE ALLOCATED 30,000 BUDGET, DIRECTOR JOHNSON SECONDED

**ROLL CALL:**

DIRECTOR JOHNSON- YES

DIRECTOR MCVICAR- YES

DIRECTOR PETERSON- YES

VICE PRESIDENT JOHNSON- YES

PRESIDENT LEGASPI- YES

**ALL YES**

**MOTION CARRIES**

**12.** DISCUSSION AND MOTION TO HIRE BROWN ARMSTRONG AS OUR CPA

THIS ITEM TABLED TO ALLOW INTERIM GENERAL MANAGER TO CALL ON REFERENCES AND SEE ABOUT GETTING OUT OF CONTRACT IF FOUND OTHER COMPANY CHEAPER

**13.** DISCUSSION AND MOTION TO PURCHASE NEW BOX FOR CAMERA SYSTEM

DIRECTOR JOHNSON MOTIONS TO SUSPEND THE RULES, DIRECTOR PETERSON SECOND THE MOTION

**ROLL CALL:**

DIRECTOR JOHNSON-YES

DIRECTOR MCVICAR- YES

DIRECTOR PETERSON- YES

VICE PRESIDENT JOHNSON- YES

PRESIDENT LEGASPI- YES

**ALL YES**

**MOTION CARRIES**

DIRECTOR JOHNSON MOTIONED TO PURCHASE NEW BOX FOR CAMERA SYSTEM, VICE PRESIDENT JOHNSON SECONDS THE MOTION

**ROLL CALL:**

DIRECTOR JOHNSON- YES

DIRECTOR MCVICAR- YES

DIRECTOR PETERSON- YES

VICE PRESIDENT JOHNSON- YES

PRESIDENT LEGASPI- YES

**ALL YES**

**MOTION CARRIES**

**14.** DISCUSSION AND MOTION TO PURCHASE NEW WATER TANK FOR WEST YARD

DIRECTOR JOHNSON MOTIONS TO SUSPEND THE RULES, DIRECTOR VICE PRESIDENT JOHNSON SECONDS THE MOTION

**ROLL CALL:**

DIRECTOR JOHNSON- YES

DIRECTOR MCVICAR- YES

DIRECTOR PETERSON- YES

VICE PRESIDENT JOHNSON- YES

PRESIDENT LEGASPI- YES

**ALL YES**

**MOTION CARRIES**

DIRECTOR JOHNSON MOTIONS TO PURCHASE A NEW WATER TANK FOR THE WEST YARD, VICE PRESIDENT JOHNSON SECONDS THE MOTION

**ROLL CALL:**

DIRECTOR JOHNSON- YES

DIRECTOR MCVICAR- YES

DIRECTOR PETERSON- YES

VICE PRESIDENT JOHNSON- YES

PRESIDENT LEGASPI- YES

**ALL YES**

**MOTION CARRIES**

**15.** DISCUSSION AND MOTION TO SELL MAC AND FORD TRUCKS TO SURPLUS

DIRECTOR PETERSON MOTIONS TO SUSPEND THE RULES, DIRECTOR JOHNSON SECONDS

**ROLL CALL:**

DIRECTOR JOHNSON- YES

DIRECTOR MCVICAR- YES

DIRECTOR PETERSON -YES

VICE PRESIDENT JOHNSON- YES

PRESIDENT LEGASPI- YES

**ALL YES**

**MOTION CARRIES**

DIRECTOR JOHNSON MOTIONS TO SELL THE MAC AND FORD TRUCK TO SURPLUS, VICE PRESIDENT JOHNSON SECONDS THE MOTION

**ROLL CALL:**

DIRECTOR JOHNSON- YES

DIRECTOR MCVICAR- YES

DIRECTOR PETERSON- YES

VICE PRESIDENT JOHNSON- YES

PRESIDENT LEGASPI- YES

**ALL YES**

**MOTION CARRIES**

**16.** DISCUSSION AND MOTION TO UPDATE CVCSD BYLAWS

THIS ITEM IS TABLED- PRESIDENT LEGASPI EMPHASIZED TO THE BOARD MEMBERS TO READ AND BRING BACK ANY INPUT

**POSTED: DECEMBER 4, 2019**

**NEXT BOARD MEETING: TUESDAY, JANUARY 7, 2019 @ 7:30PM**

AMERICANS WITH DISABILITIES ACT

IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMODATION TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT (GENERAL MANAGER) AT (805) 475-2211. REQUESTS MUST BE SUBMITTED ONE FULL BUSINESS DAY BEFORE THE MEETING.